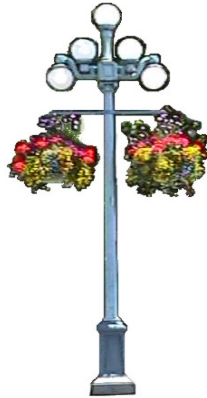


VICTORIA NEW HORIZONS
AMATEUR RADIO CLUB



CONSTITUTION & BYLAWS

As amended February 2007

VICTORIA NEW HORIZONS AMATEUR RADIO CLUB

CONSTITUTION

NAME.

1. The name of the Society is **VICTORIA NEW HORIZONS AMATEUR RADIO CLUB** hereinafter called the **Club**.
2. The purposes of this Club are:-
 - a. To enable retired persons who hold a valid Certificate of Proficiency in Amateur Radio to make VHF radio contact with other Amateur Radio operators over longer distances using the Club's radio repeater.
 - b. To further the art of Amateur Radio communications throughout the Province of British Columbia.
 - c. To support and sponsor legislation related to Amateur Radio communications.
 - d. To take general interest in all matters affecting and involving Amateur Radio.
 - e. To assist in emergency communications when, and if, required.
 - f. To affiliate with those organizations which, in the opinion of the Club will further the objectives of the Club.

BYLAWS

Bylaws may not be altered except by resolution at a General Meeting or Extraordinary General Meeting.

I. MEMBERSHIP.

- 1.(a) Upon application to the Society **REGULAR** membership shall be open to all persons holding a valid Certificate of Proficiency in Amateur Radio and who are *retired* from the work force.
 - (b) The directors may grant **HONORARY** membership to someone not qualified to be a **REGULAR** member.
 - (c) The directors may grant **LIFE** membership for extended meritorious service to the Club.
 - (d) The directors may grant **ASSOCIATE** membership to provide for special needs such as technical help.
2. All **REGULAR** members of the Club shall have full voting privileges and shall be eligible for election or appointment to the Executive.

I. MEMBERSHIP (continued)

3. Each **REGULAR** member shall be required to pay dues to the Club on or before February 28 of each year in order to remain in good standing. The dollar amount of the dues shall be determined by a majority vote at the Annual General Meeting.
4. A person shall cease to be a member of the Club:
 - (a) By resigning and communicating this in writing to the Secretary of the Club.
 - (b) By being a member not in good standing for a period of six consecutive months.
5. Membership may be suspended or terminated by the Executive for a member's unseemly behavior; upon which suspension or termination the member ceases to be in good standing. Such suspension or termination may be appealed at a General Meeting. Should the suspension or termination be upheld, the member ceases to be in good standing.
6. Nominations for Life Membership must be submitted in writing to the Executive one month prior to the Annual General Meeting.
7. The QT Bell Award is to be presented annually at the Club's March function. The new recipient will be a member who through outstanding activities and interest in the Club has won the commendation and respect of the membership. The last two recipients are responsible for selecting the new recipient.
8. Each member is entitled to a copy of the Constitution and Bylaws.

II. EXECUTIVE.

The Executive consists of Officers and Directors.

1. The Officers of the Club shall consist of the President, the Immediate Past-President, Vice-President, the Secretary, and the Treasurer. The President and the Vice-President shall hold office for a maximum of two consecutive years.
2. There shall be four Directors. Each Director shall serve for a maximum of two consecutive years. Two shall be retired each year.
3. The Executive shall be elected at the Annual General Meeting from the regular membership in good standing.
4. Members of the Executive may be removed from office by a two thirds majority vote of the Executive.
5. If for any reason an Executive member is unable to fulfill a term of office the remaining Executive members shall appoint a replacement from the regular members in good standing.

III. MEETING OF MEMBERS.

1. The Annual General Meeting of the Club shall be held on the last Wednesday of March. Members shall be notified not less than fourteen days prior to the meeting; indicating the place, time, and date. Announcements over the regular morning net shall be deemed sufficient notice.
2. An Extraordinary General Meeting may be called by the Officers whenever necessary, in order to conduct any special business.
3. An Extraordinary General Meeting must be called if at least fifteen members in good standing demand it in writing over their signatures. This communication must be submitted to the Secretary.
4. The order of business at General and Extraordinary General Meetings shall be as follows:
 - (a) Call the meeting to order.
 - (b) Approve the minutes of the previous General or Extraordinary General Meeting.
 - (c) Executive and Committee reports.
 - (d) Business arising from the minutes.
 - (e) New business.
 - (f) Nominations.
 - (g) Election of Executive.
 - (h) Appointment of Auditors.
 - (i) Adjournment.

IV. PROCEEDINGS AT GENERAL MEETINGS.

1. A quorum shall be composed of no less than ten members present, including the Executive. No business other than the election of a chairperson and the adjournment of the meeting shall be conducted at a time when a quorum is not present.
2. If, within thirty minutes from the time appointed for a General or Extraordinary General Meeting a quorum is not present, the meeting shall be terminated and convened at a later date.
3. If the President, Vice-President or other members of the Executive are not present within fifteen minutes after the time appointed for holding the General or Extraordinary General meeting, the meeting shall be automatically canceled.
4. A Regular member in good standing at a meeting of members is entitled to one vote. Voting is by show of hands or by secret ballot if requested by the meeting. Voting by proxy is not permitted.
5. The chairperson of meetings shall be guided by Robert's Rules of Order.

V. EXECUTIVE MEETINGS.

1. Meetings of the Executive shall be held periodically, not less than four times a year at the call of the President, or at the request of a minimum of three members of the Executive. A quorum for Executive Meetings shall be a majority of the members.
2. The President shall be the chairperson of all Executive Meetings. In the President's absence, the Vice-President shall take the chair. If neither is present the Directors may choose one of their number to be chairperson of that meeting.

VI. DUTIES OF OFFICERS.

1. The President is the Chief Executive Officer of the Club and shall supervise the other officers in the execution of their duties.
2. The Vice-President shall carry out the President's duties during the President's absence.
3. The Secretary shall:
 - (a) Conduct the correspondence of the Club.
 - (b) Arrange for meetings of the Club and Executive and issue notices of such meetings.
 - (c) Keep minutes of all meetings of the Club and Executive.
 - (d) Have custody of all correspondence and meeting minutes of the Club.
 - (e) Maintain the register of members.
4. The Treasurer shall:
 - (a) Keep such financial records, including the books of account, as are necessary to comply with the Societies Act of British Columbia.
 - (b) Present an audited financial statement at the Annual General Meeting.

VII. DUTIES OF THE DIRECTORS.

The duties of the Directors shall be as directed by the President or determined by the Executive.

VIII. BORROWING.

Upon a Special Resolution passed at any duly constituted General Meeting, monies in any amount may be borrowed for the purposes of the Club and repayment thereof may be secured in any required manner.

IX. AUDITORS.

1. Two Auditors for the Club shall be appointed each year at the Annual General Meeting.
2. The Treasurer shall give the auditors such assistance as they may require.
3. No member of the Executive shall be an Auditor.

X. STATION AND CLUB LICENSES.

1. All VE7RSR repeater station equipment is required by law to be licensed by Industry Canada and shall be designed and operated in accordance with current regulations at all times. Any violation of the Radio Act shall also be interpreted as being a violation of these Bylaws. The License shall be held by the member responsible for servicing the repeater.
2. The Club License VE7BM shall be held in the custody of Alan L. Hoover VE7PES until such time it is determined by the Executive it should be held by another club member who holds an advanced operating certificate.

XI. TECHNICAL COMMITTEE.

A Technical Committee shall be appointed by the Executive and will be responsible for the operation of the Club's repeater. The Technical Committee may authorize the removal of the repeater from service for repair or modification at any time. The President shall always be a member of the Technical Committee.

XII. ROSTER.

The Roster of Club members shall be distributed to all members each year.

XIII. BREAKFASTS AND LUNCHEONS.

The Executive should be encouraged to organize at least four gatherings such as breakfasts or luncheons each year to which spouses, including those of Silent Keys, will be invited.

XIV. SILENT KEYS.

Spouses of the Club's Silent Keys are encouraged to attend Club functions and are automatically Honorary Members of the Club.

XV. NEW HORIZONS NET.

The New Horizons net meets each weekday morning at 0845 hours local time on the Club's repeater frequency of 145.41 MHz. All Members are encouraged to check in.

XVI. FISCAL YEAR.

The fiscal year shall be the same as the calendar year, January 1st to December 31st.

XVII. OPERATIONAL SPENDING LIMITS

1. Officers have the authority to spend up to a maximum of \$500.00 for operating expenses.
2. Operating expenses over \$500.00 up to a maximum of \$2,000.00 must be approved by the Executive.
3. All expenditures in excess of \$2,000.00 must be approved by the members present at a General Meeting.

XVIII. SIGNING AUTHORITY

The Executive members shall have signing authority on behalf of the club and any two of their signatures shall be affixed to any negotiable instrument or document.